



## Diocese of Bristol Academies Trust

Authentically Christian: Nurturing Excellence and  
Serving Communities



### Executive Principal

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### Somerfords' Walter Powell School

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Where happy children learn to fly

24<sup>th</sup> July 2018

Dear Parents

### **WRAPAROUND CARE**

We introduced our Wraparound Care (WAC) facility two years ago as we recognised this as a need for working parents and to offer consistent and stable care for children. During the last two years WAC has grown to be very popular. We have listened to parents requirements and added extra sessions and we have also extended the service to our two federated schools.

Going forward, we have introduced a new registration form, terms and conditions and a timetable of activities. The registration form needs to be completed by everyone initially and will only need completing again if your details change.

Bookings for WAC can continue to be made weekly or termly. Payment MUST accompany the period of booking. Late payments, late bookings and any amendments will now incur an administration fee of £2. Cancellations with 48 hours' notice will receive a credit, minus £2 administration fee.

Recognising we have a six week holiday period ahead of us, we have put the following procedure in place for our return in September:

#### **WEEK COMMENCING 3<sup>rd</sup> SEPTEMBER**

Bookings for Wednesday 5<sup>th</sup>, Thursday 6<sup>th</sup> and Friday 7<sup>th</sup> September need to be returned by 4pm on Monday 3<sup>rd</sup> September. Please email your booking form to [admin@seagry.wilts.sch.uk](mailto:admin@seagry.wilts.sch.uk) and advise method of payment.

#### **WEEK COMMENCING 10<sup>th</sup> SEPTEMBER ONWARDS**

Bookings for Week commencing 10<sup>th</sup> September onwards need to be returned by 9am on the preceding Wednesday. Late bookings will incur a £2 administration charge. If you are paying by BACS or childcare vouchers you can email your booking form to [admin@seagry.wilts.sch.uk](mailto:admin@seagry.wilts.sch.uk) If you are paying by cheque, you need to return your paper booking form with payment to the school office. **Please do not send cash.**

We are confident this service continues to offer good value for money and excellent care for the children.

Kind regards

Mrs E Edmondson

Somerfords' Walter Powell Primary School  
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